

## **Health and Wellbeing Forum**

### **Terms of Reference**

#### **Purpose**

The forum is an informal group to oversee health and wellbeing in Watford. The forum is where councillors can highlight their concerns and where different agencies can be brought together such as Herts Valleys Clinical Commissioning Group (HVCCG), charities, the voluntary and community sector.

Issues of concern or interest can be referred to Overview and Scrutiny Committee for consideration as a topic for a task group. Recommendations can be made to Cabinet by the Chair.

The Forum will act as first point of contact and as consultee on matters under consideration by Hertfordshire County Council Health and Wellbeing Board, County Health and Scrutiny Committee and the HVCCG.

#### **Membership**

The Health and Wellbeing Forum will be chaired by the Portfolio Holder for Community plus eight members including representation from each political group. The membership will be appointed at Annual Council but all councillors would be welcome to attend meetings.

Representatives from health partners and stakeholders will be invited to attend meetings as appropriate.

#### **Secretariat**

Main support for the Forum will be provided by Human Resources as the Council's lead on health and wellbeing. Meetings will take the form of a presentation followed by a question and answer session. Human Resources will make a record of attendance and of any actions from the meetings.

Democratic Services will schedule meetings in the committee calendar and collate attendance.

#### **Arrangements**

There will be up to three meetings per year.

#### **Contact**

Terry Baldwin, Head of Human Resources.